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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | Hotel Name | |  |  |  |  |  |  |  |  |  | Slno : |  |
|  |  | Address |  |  |  |  |  |  |  |  |  |  | Resvno: |  |
|  |  |  |  |  |  | **Registration Card** | | |  |  |  |  |  |  |
| **Guest Name :** | |  |  |  |  |  |  | Room No: |  |  | Room Type : | |  |  |
| **Address** |  |  |  |  |  |  |  | No of Adults | |  |  |  |  |  |
|  |  |  |  |  |  |  |  | Room Rate | |  |  |  |  |  |
|  |  |  |  |  |  |  |  | Date of Arrival : | |  | Date of Departure: | |  |  |
|  |  |  |  |  |  |  |  | Billing Inst. | |  |  |  |  |  |
| Company: | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Credit Card Details** | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Visa |  | Master |  | Amex |  | Other |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| CC no |  |  |  | Expiery |  |  |  | Hotel Policies :- | |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Passport Details** | |  |  |  |  |  |  | 1) |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | 2) |  |  |  |  |  |  |
| Passport Number : | |  |  |  |  |  |  | 3) |  |  |  |  |  |  |
| Date of Issue | |  |  |  |  |  |  | 4) |  |  |  |  |  |  |
| Place of Issue | |  |  |  |  |  |  | 5) |  |  |  |  |  |  |
| Date of Expiery | |  |  |  |  |  |  | 6) |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Visa Detials** | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Visa No: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Date of Issue | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Place of Issue | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Date of Expiery | |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Type of Visa : | |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | Duty Manager | |  |  |  |  |  |  |  | Guest Signature | |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | ---------------------- | |  |  |  |  |  |  |  | --------------------- | |  |  |